



Job Description

Position Title: Tech Director
Reports To: Creative Arts Pastor
Revised: 6-15-2018

Department: Creative Arts
Status: Full Time
Pay: Salary

POSITION DESCRIPTION

Our staff at The Pursuit is made of people who have a desire to push the boundaries of what it looks like to reach people far from God. We are committed to constantly evolving in our organization, so we can remain effective in our mission as we grow. If you have a passion to make the local church the most dynamic and engaging place on the planet, this may be the job for you.

The role of the Tech Director is to prepare for and oversee the execution of the technical and production elements for weekend services and other ministry events requiring production support at the main campus and at future multi-site locations as they are launched. Additionally, the tech director will schedule and lead a team of volunteers and invest into the growth of future leadership on the team.

At The Pursuit, we have 3 staff core values that determine the success of your role: 1) reliance upon God, 2) making things better, and 3) getting others involved. By maintaining these priorities, we will put ourselves in a position where we can continue to strive for excellence and value reaching lost people.

RESPONSIBILITIES

- Provide technical support for all worship services and special events in all venues.
 - Work with Creative Arts Pastor and Worship to ensure all audio and lighting needs are prepared for services and working efficiently so distractions are minimized
 - Function as the Service Producer, leading and integrating all tech areas for all weekend services
 - Manage live stream and tech support for multi-site campuses
 - Set up stages as needed for services and events
 - Lighting programming for services and events
 - Focus, awareness, and being readily available during sound check, rehearsal, and the service is critically important to ensure professionalism and excellence
 - Provide technical support as needed for other ministry areas
 - Assist as needed in set designs
 - Manage the set-up, connection, implementation, teardown, shut down and proper storage of all audio video or lighting equipment used during services or special events
 - Assist Creative Director as needed
 - Attend Creative Team weekly meetings

- Recruit, train, equip, schedule and lead Audio and Lighting volunteers.
 - Provide strong leadership and oversight for volunteers
 - Maintain schedule of competent audio and lighting engineers to operate the equipment for each event and service on Planning Center
 - Ensure that all volunteers are following the order of service and are performing their given task and the appropriate time
 - Train other potential leaders to do your job better than you do it
 - Always have responsibilities covered or find a replacement
- Maintain AVL equipment.
 - Ensure that all audio, video, and lighting equipment is functioning as it should and make repairs as needed
 - Oversee any technical installation or projects
 - Provide feedback to Creative Arts Pastor on areas that can be improved, updated, better organized, evaluated, or concerns that need to be addressed

POSITION REQUIREMENTS

- Committed to growing and developing in your faith in order to lead and influence others in their faith
- Create opportunities for people to serve and get involved
- Have exceptional interpersonal and communication skills with staff, volunteers, and church attendees
- A strong sense of ownership and the desire to see things done with excellence.
- Ability to prioritize and manage your own schedule
- The ability to work collaboratively as a member of a team
- Must be a self-starter that doesn't need micromanaging
- Highly organized
- 3+ year's experience in production in a church or equivalent professional environment
- Expert level understanding of DMX protocol
- Expert level understanding of videography and video production
- Experience with live stream and multi-site a plus

PERSONAL AND SPIRITUAL REQUIREMENTS

- Professes Jesus Christ as Lord and Savior
- Commitment to personal spiritual growth and healthy lifestyle.
- Models standards and expectations of leaders within The Pursuit, including
 - Ownership of The Pursuit church.
 - Abstain from illegal substances and excess alcohol.
 - Use Social Media responsibly.

COMPENSATION AND HOURS

- This position is a full-time salary position.
- Compensation will be based on experience and qualifications of the applicant.

REVIEWS

- Monthly Review/Evaluation/Communication with Executive Pastor

TO APPLY:

Sign and date the job description below and send with a current resume to hello@thepursuitminot.org

ACKNOWLEDGMENT

I acknowledge that I have read the above job description and can perform the essential functions of the position with or without accommodation. I understand and agree to the pay, vacation, benefits, direct report, and review process above.

Applicant Signature/Date

Management Signature/Date